

# Friends of Native Wildlife Inc.

## Minutes

### Committee Meeting

### 27 July 2015

Meeting started at 7:40pm

**Present:** Elizabeth Walsh, Paul Foxworthy, Denis Young, Anne Jessel, Geoffrey Daniel

#### Confirmation of Minutes of previous meeting

Moved: Geoffrey, Seconded: Denis  
Motion passed unanimously

#### Matters arising from previous minutes

##### List of tasks not completed

Many tasks from the last meeting have been initiated, but not completed. A review will be undertaken later, once the time-critical August items have been completed.

##### Other matters arising from previous minutes

No matters raised.

#### Acceptance of New Member Applications

All new membership applications are accepted.  
Moved: Anne. Seconded: Elizabeth.  
Motion passed unanimously.

#### Treasurer's Report

Current bank balance is \$5463.09. Petty cash balance: \$54, for a total of \$5517.09. Already budgeted to be purchased from this are 2 Anabat Walkabouts and an endoscope. Prices of these items are currently unknown.

#### Facebook Page

Despite repeated requests, no committee members have been reinstated as admin for the Facebook page. The meeting decided that the committee should approach Facebook directly, to request correct permissions be restored.

**Action: Anne** to determine details of Facebook's requirements for acting upon such a request, and advise Elizabeth.

**Action: Elizabeth**, as President, to contact Facebook directly, requesting reinstatement of a committee member as page admin.

# Batting4Bayside Project

## Current Status

Most of the microbats are in torpor due to the cold weather, preventing any significant survey activity since the last meeting. Some surveying using the Express Anabats is continuing.

Bat box building, selling and installing continues. As previously indicated, monitoring of the boxes is increasing in priority. This will be a topic for discussion at the planning meeting scheduled for August 3.

There has been no update on availability of the Walkabout Anabats. Titley Scientific had offered to lend us SD2 Anabats if the Walkabouts were not available in time for us to continue our project as the weather warms.

**Action: Elizabeth** to contact Titley Scientific regarding SD2 loan units if the Walkabouts are not available for September.

## Drafting of Final Report

After discussion about this, it was decided that Denis and Elizabeth would meet soon to create the skeleton of the report. The skeleton will be sent to Anne, who will insert a summary of findings from the Anabat surveys, and Paul, who will insert information about relevant website and social media activity, while Elizabeth and Denis complete the remainder of the report.

**Action: Elizabeth and Denis** to create report skeleton, and sections not being dealt with by Anne or Paul.

**Action: Anne** to write summary of bat survey results.

**Action: Paul** to write summary of relevant website and social media activities.

## "Action Plan"

Elizabeth will email an electronic version of a past Action Plan to both Anne and Denis. Anne will update it for 2016, then Denis will review, before sending to all committee members for final acceptance.

**Action: Anne** to update previous Action Plan for 2016

**Action: Denis** to review

## Planning for Meeting, 3 Aug

As yet, we have only had 3 RSVPs, however experience shows that many people respond a day or two before an event.

There was much discussion about the format of the meeting, and the items that would be required.

**Action: Elizabeth and Geoffrey** to organise chairs, writing material (perhaps including a whiteboard or butcher's paper on an easel, or similar).

**Action: Elizabeth and Denis and Geoffrey** to draft a handout summarising what we are already committed to, and what the committee has considered for the future.

**Action: Anne** to print the handout and bring sufficient copies to the meeting.

**Action: Anne** to email a reminder to those invitees who have not responded.

## Planning for *Wild in Bayside: Bats*, 31 Aug

A wide ranging discussion was held relating to the organisation for this event. Conclusions included:

### Timetable

7.15 doors open

7.30 Welcome by Elizabeth Walsh

7.35 Rob Bender speaks on *Bats Big and Little*, and takes questions

8.20 (approx) Paul Foxworthy speaks on *Batting4Bayside: The Story So Far*

8.35 (approx) Invite guests to have a cuppa while looking at displays and asking questions

### Tables (Display and other)

Bat Box display

Bat information and pictures display

Map of Bayside with survey locations marked (**Geoffrey**)

Membership/Registration

### Publicity

EventBrite (**Anne**: set max tickets to 60)

Website (**Anne**)

Twitter (**Anne**)

Facebook (**Sally**)

Local Newspapers (**Paul**)

Schools (**Elizabeth**)

ABS (**Elizabeth** to investigate)

Libraries (**Anne** to create PDF flyer. Elizabeth to see if Council can print.)

Invitations to Council members, local members of parliament. (**Paul**)

**Anne** to draft standard text with details of event, based on EventBrite entry.

### Facilities

Available committee members to visit venue 2 weeks before to investigate facilities. At this time, confirm projector and related facilities will be available, and check catering possibilities.

Investigate borrowing cups from Birdlife Bayside. (**Paul**)

### Price

Free to members, gold coin donation from non-members. Accept memberships on the night.

### Assistance

Ask attendees at meeting scheduled for Aug 3 if any are available to assist on 31 Aug. If we do not have enough helpers after that meeting, **Anne** to send an email requesting assistance to all members who have indicated a willingness to help.

## Other Business

### **Bronzewing Habitat, 15 Aug**

Michael Norris recently emailed to say he will not be available to assist during August. This presumably refers to the Bronzewing Habitat event he was running. Elizabeth agreed to take his place.

**Action: Anne** to update publicity replacing Michael's contact details with Elizabeth's.

### **ABN**

Denis suggested the group might benefit from having an ABN.

**Action: Denis** to investigate, and apply if appropriate.

### **Waterbowls**

Denis volunteered to contact the waterbowl volunteers and put in place a more formal arrangement to make it easier to manage, particularly when volunteers are away. The aim is to eventually have someone responsible for this aspect, hence freeing up the committee for more generic tasks.

**Action: Elizabeth** to send Denis relevant contact details

**Action: Denis** to organise

### **Membership Form**

A membership application form would be useful for events such as Bronzewing Habitat and Wild in bayside.

**Action: Denis** to draft a suitable form

### **Brochure**

A brochure explaining who and what FoNW is about might be useful for future events similar to Wild in Bayside. Perhaps a grant for such could be obtained, or a member with relevant skills might volunteer?

**Action:** Discuss at a future committee meeting.

## Date of Next Meeting

14 Sept 2015.

Meeting closed 10:14pm